

## College Grievance Redressal Committee

The function of the committee is to look into the complaints lodged by any student / staff, and judge its merit. The Grievance committee is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge Students' Grievance Committee.

### **Objective:**

The objective of the Grievance Committee is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

A Grievance Committee should be constituted for the redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- Encouraging the Students/ staff to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint Box is installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- Advising Students/ staff of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the Students/staff to refrain from inciting Students against other Students, teachers and College administration
- Advising all staffs to be affectionate to the Students/staff and not behave in a vindictive manner towards any of them for any reason.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.

### **Functions:-**

The College Grievance Redressal Committee has a three tier grievance redressal mechanism that looks into the grievances of the three constituents of the college, viz. students, non teaching and teaching staff. The college has constituted a Students'/ staff Grievance Redressal Committee to look into the grievances of students. The Committee comprises staff coordinator, three faculties in-charge, the teachers in-charge of NSS and NCC, and a senior non-teaching staff member, to be headed by the principal. Students' complaints are registered with the principal, and duly referred to

the Committee. The committee examines nature of the complaint, its gravity and further implications, and makes necessary suggestions to the principal for suitable action.

Any complaint pertaining to the Class IV employees of the non-teaching staff is lodged with the principal, who is the ultimate authority to pass a just amicable judgment on it. In case, the plaintiff feels that no proper justice is done to him, he can make an appeal to the LMC/CDC, which extends to him a proper piece of advice. For further justice, he can appeal to the tribunal.

The staff grievances, other than Class IV employees are referred to the Staff Grievance Redressal Committee, comprising three teaching staff members and one from non-teaching staff headed by the principal. The committee examines the complaints and tries to sort out an amicable solution. In case, the SGRC is unable to ordain him justice, he may approach the LMC/CDC, and subsequently, the Management, the governing body. However, the ultimate appellate body is the university grievance committee that is formed and functions according to the university act.

During the past two years, the institution has not faced any noteworthy grievance from the teaching and non-teaching community. Any complaints / grievances of students are resolved by the, taking into confidence the SRC (Students' Representative Council) body.

#### **College Grievance Redressal Committee Members**

Sr.No.	Name	Designation	Contact No.
1.	Dr.C.B. Masram	Principal Chairman -	8149777817
2	Dr. S.R. Agashe	Teacher In charge Member -	9422133679
3	Dr. B. R. Tembhurne	Faculty in charge Science Member -	8421081855
4	Dr. (Sau.) L.S.Agale	Faculty in charge Arts Member -	9403958443
5	Dr. M.T. Lambat	Faculty in charge Commerce Member -	9890111130
6	Shri. A.B. Chauhan	N.C.C. Officer Member -	7798416841
7	Shri .S.R. Chaudhary	N.S.S. In charge Member -	8793427650
8	Shri C.J. Malewar	Non-teaching representative Member -	9545334692
9	SRC not constituted	SRC Representative Member -	----
10	Ku.Pratiksha Shende	Girls Representative Member -	9673066953