

Minutes Of The Meeting Of The IQAC members Held On 12.07.2016

A meeting of IQAC members was held on 12th July, 2016 at 1.00 pm in room no. 23. The following IQAC members were present in the meeting .

- Dr. C. B. Masram, Principal...Chairperson
- Dr. A. K. Shukla, Members from teaching staff
- Shri S. P. Pawar,
- Dr. P.P. Dehliwal,
- Dr. M. F. Jadhao,
- Dr. R.K. Dipte,
- Dr. R. J. Bhagat
- Ku. B.D. Katekhaye,
- Ku A.S. Bawankar.
- Shri R. D. Ramteke,..... Members from Administrative/
- Shri G.M. Warkhade. technical staff
- Ku Alisha Poptani Members from students
- Ku Saniya Pathan
- Dr. G.G. Baghamar..... Members from Alumni
- Shri Ganesh Barve
- Smt. Varshatai P. Patel..... Member from Management (President)
- Shri R. B. Tiwari Members from industry/employer/
Chairman Clarion Drugs stakeholder/external
- Shri Vitthal Kahalkar
secretary, Samadhan
Patsanstha , khapa
- Shri Vijaykumar Dekate..... Members from local Society
- Dr. K. N. Sathawane..... Coordinator

Dr. C. B. Masram, Principal and chairman was on the chair of the house of IQAC and the proceeding was begun. The following items on agenda were discussed.

Item No.1: To read and confirm the minutes of the last meeting.

Res. 1: Dr.K.N. Sathawane, coordinator read out the previous meeting's minutes. Dr. Sathawane asked members for any suggestions or changes; however, no one suggested any change. All members agreed, confirmed the minutes and resolution was passed unanimously.

Item No.2: Review on effectiveness of action plan 2015-16.

Res. 2: Dr. Sathawane, coordinator read out the implemented work of plan of the session 2015-16 before the house, and informed the members that about 90-95% planned work was implemented and achieved successfully through different committees. The uncompleted work was passed on to the next session. Members were satisfied over the effective execution of action plan -2015-16. Some members raised questions on the construction of ICT hall/ room. Dr. Masram answered them that he had requested to the society for the same. The matter was resolved, confirmed and passed unanimously.

Item No.3 : Preparation and submission of AQAR.

Res. 3: Dr. Sathawane informed the house that AQAR was in the final stage of preparation and would be submitted probably, in the next sixth months. Members expressed their discomfort over delay in submission. However, members were satisfied on the coordinator's assurance for early submission of AQAR. The matter was unanimously resolved, confirmed and passed.

Item No.4 :Review of implementation of Academic calendar and time- tables.

Res. No.4: Dr. Sathawane requested Dr. Dehliwal to put the developments of academic calendar before the house. Dr. Dehliwal as the convener briefed that, Academic calendar had already been circulated well in advance among different faculties for implementation. Dr. Masram also agreed with Dr. P.P.Dehliwal statement. Dr. Sathawane , Dr. Dehliwal and Dr. Bhagat the in-charges of time tables informed the house that their respective faculty time-tables have been notified well in time and circulated among different departments for effective implementation of curricular, co-curricular and extra-curricular activities in the college. Dr. Bhagat of Arts faculty said that due to delay in 1st year admission process there was delay in commencement of classes of 1st year only. Members made discussion on how to hasten the admission process in Arts faculty, since university has not given any merit list time limit, etc. procedure and matter were left to the Principal. All members appreciated the work of the conveners. The matter was resolved , confirmed and passed unanimously.

Item No.5: Discussion on starting of no grant aided basis B. Sc. Courses.

Res. No.5: Members expressed their deep concern over the available intake capacity and requested the Principal to increase the intake capacity. Dr. Masram said that MS government was not in favour of granting any extra section on grant aided basis. However, there is possibility of starting of no grant aided basis B.Sc. courses. This would solve the concern on intake capacity problems. He assured the house that he would request the management for starting of such no grant aided basis courses. Members were satisfied, the matter was resolved, confirmed unanimously and passed.

Item No.6: Any other matter with the permission of chair

Res. No.6: No matter remained for discussion, since; there was no further query from the members.

At the end of the meeting, in presidential address, Dr. Masram guided the house by comparing the present situation of higher education in India and abroad .

At last, Dr. Sathawane proposed the vote of thanks on the behalf of the college and staff members to the chairman and members of IQAC for their valuable time given on IQAC meeting, and thus, concluded the meeting.

(Dr. Dr. Sathawane)
Coordinator
IQAC

(Dr. C. B. Masram)
Principal and chairman
IQAC

Minutes Of The Meeting Of The IQAC members Held On 21.12.2016

A meeting of IQAC members was held on 21st December, 2016 at 12.30 pm in room no. 23. The following IQAC members were present in the meeting.

- Dr. C. B. Masram, Principal...Chairperson
- Dr. A. K. Shukla, Members from teaching staff
- Shri S. P. Pawar,
- Dr. P.P. Dehliwal,
- Dr. M. F. Jadhao,
- Dr. R.K. Dipte,
- Dr. R. J. Bhagat
- Ku. B.D. Katekhaye,
- Ku A.S. Bawankar.
- Shri R. D. Ramteke,..... Members from Administrative/
- Shri G.M. Warkhade. technical staff
- Ku Alliaha Poptani..... Members from students
- Ku Saniya F.Pathan
- Dr. G.G. Baghamar..... Members from Alumni
- Shri Ganesh Barve
- Smt. Varshatai P. Patel..... Member from Management (President)
- Shri R. B. Tiwari Members from industry/employer/
Chairman Clarion Drugs stakeholder/external
- Shri Vitthal Kahalkar
secretary, Samadhan
Patsanstha , khapa
- Shri Vijaykumar Dekate..... Members from local Society
- Dr. K. N. Sathawane..... Coordinator

Dr. Masram, the Principal and chairman, was on the chair of the house of IQAC and the following items on agenda were discussed.

Item No.1 : To read and confirm the minutes of the last meeting

Res. 1: Dr. K.N. Sathawane, coordinator read out the previous meeting's minutes. Dr. Sathawane asked members for any suggestions or changes, no one suggested any change. All members agreed, confirmed the minutes and resolution was passed unanimously.

Item No.2: Discussion on the college results

Res. 2: A discussion on the college results was held, members put forth their views on how to improve the results. On comparing the results, it was found that the results of science and commerce faculties were nearly same, however, there was need to bring improvements in the

Arts faculty results. Members expressed their views that most of admissions in Arts faculty were from the villages. Their past education record was not so strong enough as that of cities, therefore, it was necessary to take more pain and efforts to improve the Arts faculty results. Dr. Masram said that it is immaterial whether the students were coming from urban or rural area, as teachers, we have to shape and nurture them, and one could not run away from their basic responsibilities. Hence, let us take decision to work hard for improvement of college results as a whole. All members agreed with Dr. Masrams' views .The matter was resolved, confirmed unanimously with a promise to put in hard work.

Item No.3:Discussion on completion of course and attainment of outcome in different faculties.

Res. 3: Dr.Masram shared his views on the evaluation of course and the outcomes of the courses taught by the teachers in the college. He stated that at the end of teaching the teacher concerned must submit the academic diary; students' attendance registers to the respective heads, which ensured completion of course. Dr. Masram also suggested that it was the duty of HoDs to take care of curriculum delivery in the proper way, and also implementation of co-curricular activities. Dr. Pawar said that there should be regular evaluation practices like tests, surprise test, questionnaire, etc. during the class hours, and other methods should be in practice. At the end of the session HoD should report about the completion of course and attainment of outcome in the form of Department Annual Report, and results, which reflected the outcome of the course taught in a session. All agreed with the views of the chair. The matter was unanimously resolved, confirmed and passed.

Item No.4: Any other matter with the permission of chair.

Res. No.4: No matter remained for discussion, since; there was no query from the members.

At the end of the meeting, in presidential address, Dr. Masram guided the house by expressing his views on completion of course and attainment of the course outcomes.

At last, Dr. Sathawane extended the vote of thanks to Chair and members on the behalf of the college and staff members for their valuable time given on IQAC meeting, and concluded the meeting.

(Dr. K.N.Sathawane)
Coordinator
IQAC

(Dr. C. B. Masram)
Principal and chairman
IQAC

Minutes Of The Meeting Of The IQAC members Held On 22.04.2017

A meeting of the IQAC members was held on 22th April, 2017 at 11.30 am in room number 23. The following IQAC members were present in the meeting.

- Dr. C. B. Masram, Principal...Chairperson
- Shri S. P. Pawar,Members from teaching staff
- Dr. P.P. Dehliwal,
- Dr. M. F. Jadhao,
- Dr. R.K. Dippte,
- Dr. R. J. Bhagat
- Ku. B.D. Katekhaye,
- Ku A.S. Bawankar.
- Shri R. D. Ramteke,..... Members from Administrative/
- Shri G.M. Warkhade. technical staff
- Ku Alisha Poptani Members from students
- Ku Saniya F.Pathan
- Dr. G.G. Baghamar..... Members from Alumni
- Shri Ganesh Barve
- Smt. Varshatai P. Patel..... Member from Management (President)
- Shri R. B. Tiwari Members from industry/employer/
Chairman Clarion Drugs stakeholder/external
- Shri Vitthal Kahalkar
secretary, Samadhan
Patsanstha , khapa
- Shri Vijaykumar Dekate..... Members from local Society
- Dr. K. N. Sathawane..... Coordinator

The meeting was presided over by Principal Dr. C. B. Masram, chairman of the IQAC. The following items on agenda were discussed in the meeting.

Item No.1 : To read and confirm the minutes of the last meeting.

Res. 1: Coordinator, Dr. K. N. Sathawane read out the minutes of the previous meeting which was held on 21.12.2016. All members accepted the minutes without any change, confirmed and passed unanimously.

Item No.2 : Chalk out the plan for the session 2017-18.

Res. 2: Dr. Sathawane requested all members to record their plans for the next session. Members suggested points to be implemented. At last, all members agreed on the following plan of work to be implemented in the session 2017-18.

Academic Plan of the session 2017-18

- ✓ To prepare and implement Academic calendar for the session 2017-18.
- ✓ To complete the incomplete work of the previous year plan.
- ✓ Formation of various committees for smooth functioning of the college work.
- ✓ To execute the work allotted to different committees in the college.
- ✓ To undertake expansion of Chemistry and Computer laboratories.
- ✓ To further strengthen the ICT enabled teaching and learning process in the college.
- ✓ To establish linkages with industries.
- ✓ To encourage the faculty members for the minor research project submission.
- ✓ To encourage the faculty members for the outreach extension programmes.
- ✓ To enhance the research and publication activities in the college.
- ✓ To further strengthen the Career and Guidance Cell of the college.
- ✓ To strengthen the activities of the Placement Cell.
- ✓ To organise programmes on women's development.
- ✓ To organise programmes on gender sensitization.
- ✓ To improve the games and Sports facilities for the students.
- ✓ To increase the students' participation in games and sports tournaments.
- ✓ To update the college library.
- ✓ To hold regular meetings with stakeholders.
- ✓ To Work for the beautification of the college premises.
- ✓ To promote and maintain the eco- friendly ambience in the college.
- ✓ To increase the extension activities.
- ✓ To start additional section in science faculty on self financing basis.
- ✓ To establish linkages with local NGOs.
- ✓ To organize Interdisciplinary International Conference in Thailand.
- ✓ To execute most of the scheduled academic, extracurricular and co-curricular activities of the Academic Calendar of the college, through different committees/ association/ teachers in-charge/ activities.

All members confirmed the above activities to be implemented in the session 2017-18. The matter was resolved, confirmed and passed unanimously.

Item No.3 : Review of effectiveness of action plan 2016-17.

Res. 3: Dr. Sathawane, coordinator read out the completed work before the members. About 90% works of the planned activities were achieved, successfully. Members were satisfied over the effectiveness of action plan of 2016-17. However, matter regarding construction of ICT room remained unsolved. The matter was resolved unanimously, confirmed and passed.

Item No.4 : Preparation and submission of AQAR.

Res. No.4 : Dr. Sathawane informed the members that AQAR for 2013-14 was in the last stage and would be sent to NAAC in the month of June or July 2017. AQAR 2014-15 was also under preparation and would also be sent before the end of the year. Dr. Sathawane informed the members that the delay was due to non- availability of data from the staff members. Dr. Masram assured the house that he would look into the matter. Members were satisfied, the matter was resolved, and confirmed unanimously.

Item No.5: Any other matter with the permission of chair.

Res. No.5: Dr. Sathawane informed the house that Dr. A.K. Shukla retired on 31.1.2017. On this occasion, Dr. Sathawane proposed to felicitate him by offering bouquet. All members agreed. Dr. C. B. Masram, felicitated Dr. Shukla by offering bouquet. Dr. Masram on the behalf of staff members, extended gratitude for his services rendered to the college and the IQAC and extended best wishes for his future life. Dr. Sathawane also requested the members that there was need for reshuffling the criteria in-charges and some additions and deletions of names to be made. Members allowed Dr. Sathawane to add or delete and reshuffle the names of the staff members. Dr. Masram suggested that a discussion would be made on the issue separately in the next meeting. All agreed and requested Dr. Sathawane to act accordingly. The matter was resolved, confirmed and passed unanimously.

No matter remained for discussion, since; there was no query from the members.

At the end of the meeting, in the presidential address, Dr. Masram guided the house on various issues regarding the college development. Dr. Sathawane, coordinator, on the behalf of the college and staff members proposed the vote of thanks to the present members and the chairperson, and the meeting ended.

(Dr. K.N. Sathawane)
Coordinator
IQAC

Dr. C. B. Masram)
Principal and chairman
IQAC