

Minutes of the Meeting of the IQAC Held On 22.03.2013

A meeting of IQAC members was held on 22nd March, 2013 at 11.00 am in Principal's chamber. The following IQAC members were present in the meeting .

1 Dr. C. B. Masram	Chairperson
2 Dr. P.P. Dehliwal	Coordinator
3 Shri Rajendra Jain	Management Representative
4 Shri R. B. Tiwari	Member from local society
5 Shri N.T. Titiramare	Member from local society
6 Dr. M.T. Lambat	Member from teacher
7 Dr. A.K. Shukla	Member from teacher
8 Dr. M.F. Jadhao	Member from teacher
9 Dr. K. N. Sathawane	Member from teacher
10 Shri V. W Mandpe	Member from teacher
11 Dr. R. K. Dipte	Member from teacher
12 Dr(Ms) L.S.Agale	Member from teacher
13 Shri V.V. Warhate	Member from teacher
14 Ku. A.S. Bawankar	Member from teacher
15 Dr. S.P.Pawar	Member secretary

The meeting was presided over by Principal Dr. C. B. Masram, chairman of the IQAC and the following points on agenda were discussed.

Item No.1 : Inclusion and introduction of newly nominated members , coordinator and criteria in charges.

Res. 1: Each member presented a self introduction before the IQAC.

As per the notification issued by the Principal and chairman, Dr. C. B. Masram regarding the reconstitution of IQAC body on 28.02.2013, Dr. P.P. Dehliwal accepted the charge as the coordinator of IQAC , and the following members took charge of their respective criteria .

1 Curricular Aspect	Dr. M.T. Lambat
2 Teaching , learning and evaluation	Dr.A.K. Shukla
3 Research, consultancy and extension	Dr. M. F. Jadhao
4 Infrastructure and learning resources	Dr. K. N. Sathawane
5 Students support and progression	Shri V. V. Warhate
6 Governance , leadership and management	Shri V. W. Mandpe
7 Innovative and best practices	Dr. R. K. Dipte

Members agreed, accepted the composition of IQAC, unanimously resolved and confirmed the matter.

Item No.2 : Review of NAAC reassessment(PEER Team Report)

Res. 2: A discussion on NAAC reassessment was held and it was unanimously decided to fulfill the recommendations made by the Hon'ble Peer team.

Item No.3 : Chalking out the plan of action for the session 2012-13.

Res. 3: A thorough discussion was held on plan for the next year and the outcome of discussion results in the form of action plan for 2012-13. Members unanimously resolved and confirmed the matter of the item no.3.

Plan for the session 2012-13

1. To participate the university level competition activities.
2. To publish srujan and science forum wall posters.
3. To organize "College day-cultural and sports activity".
4. To organise 'Plutonica-238- Science week' on 7th Jan., 2013.
5. To organise Savitribai Fule Jayanti, Mahatma Gandhi Jayanti and Dr. Ambedkar smriti day.
6. To organise physical efficiency test for all students of the college.
7. Different subject activities under Association.
8. Empowerment of women-through women Development cell activity.

Item No.4 : To felicitate Dr. Jadhao, Shri V.V. Warhate,Dr.(Ku) K.K. Lende and Dr. M.T. Lambat .

Res. No.4 It was unanimously resolved to felicitate our members on their achievements . Dr. C. B. Masram felicitated Dr. Jadhao by offering him a bouquet for publishing paper in international journal, Shri V.V. Warhate on qualifying NET in Physics, Dr.(Ku) K.K. Lende on MRP sanctioned to her by UGC .The members offered best wishes on his birthday to Dr. M.T. Lambat_

Item No.5: Any other matter with the permission of chair

Res. No.5: Dr. Sathawane proposed to have 03 meeting of IQAC in the academic session. All members agreed, unnanimously resolved and confirmed the matter.

In presidential address, Dr. Masram explained the working of the IQAC and its importance for the college development. At the end Dr. Dehliwal proposed the vote of thanks to the chair and members on the behalf of the college and staff members and concluded the meeting with the permission of chair.

(Dr. P.P.Dehliwal)
Coordinator
IQAC

(Dr. C. B. Masram)
Principal and chairman
IQAC

Minutes Of The Meeting Of The IQACmembers Held On 09.04.2013

A meeting of IQAC members was held on 09th, April 2013 at 12.30 pm in Principal's chamber. The following IQAC members were present in the meeting .

1 Dr. C. B. Masram	Chairperson
2 Dr. P.P. Dehliwal	Coordinator
3 Shri Rajendra Jain	Management Representative
4 Shri R. B. Tiwari	Member from local society
5 Shri N.T. Titiramare	Member from local society
6 Dr. M.T. Lambat	Member from teacher
7 Dr. A.K. Shukla	Member from teacher
8 Dr. M.F. Jadhao	Member from teacher
9 Dr. K. N. Sathawane	Member from teacher
10 Shri V. W Mandpe	Member from teacher
11 Dr. R. K. Dipte	Member from teacher
12 Dr(Ms) L.S.Agale	Member from teacher
13 Shri V.V. Warhate	Member from teacher
14 Ku. A.S. Bawankar	Member from teacher
15 Dr. S.P.Pawar	Member secretary

The meeting was presided over by Principal Dr. C. B. Masram, chairman of the IQAC and the following Item on agenda were discussed.

Item No.1 : To read and confirm the minutes of the last meeting.

Res. 1: Dr. P.P. Dehliwal, coordinator read out the previous meeting's minutes. All members agreed, confirmed the minutes and passed resolution unanimously.

Item No.2 : To hold discussion on the submission of departmental report and activities' reports.

Res. 2: A discussion on AQAR preparation was held and it was unanimously decided to fulfill NAAC conditions. Required data to be collected to be incorporated in the AQAR. Hence, Coordinator requested all criteria in-charges to provide data in duly supplied format . The matter was resolved and confirmed unanimously with the promise to provide data at their earliest.

Item No.3 : Ladies common room to be improved and facilitated with furniture.

Res. 3: Ku. Aruna Bawankar raised a questions about the poor facilities available in the girls' common room, specially. Ladies members and other members discussed the matter and at last came to conclusion that there should be extra ceiling fans, and furniture and the urinals and the room should be cleaned every day. Dr. Masram assured the members that he would instruct strictly to the concerned about the matter discussed here. Members were satisfied. The matter was unanimously resolved, confirmed and passed.

Item No.4 : To install suggestion box in the science wing.

Res. No.4 : A discussion was held on complaints or suggestion, if any, raised by student and the way they put or record them. Dr. Sathawane told that this is the easiest way to know the students grievances/complaints /suggestion, this would help administration to rectify their mistakes. Unanimously, it was decided that in every wing there should be an operative suggestion box. The matter was resolved, confirmed and passed.

Item No.5 : Career guidance cell and support serviced to be expanded.

Res. No.5: A fruitful discussion was held on this issue. Keeping in mind the overall development of students along with academic study, there should be an active Career guidance cell and support services for students. The facilities like purchasing of book on competitive examination, organizing guest lectures and sitting facilities should be extended. There should be further enhancement in the social services activities rendered by NSS and NCC units. Dr. Masram assured members that he would look into the matter and instruct the authorities. All members agreed, the matter was resolved unanimously confirmed and passed.

Item No.6: Any other matter with the permission of chair

Res. No.6: No matter remained for discussion, since, there was no query from the members.

At the end of the meeting ,in presidential address, Dr. Masram guided the house by expressing his views on importance of such meetings, discussion for the good health of the college atmosphere. He appealed to all members to come forward with new ideas during discussion. At last, Dr. Dehliwal proposed the vote of thanks to the chair and members on the behalf of the college and staff members and concluded the meeting.

(Dr. P.P.Dehliwal)
Coordinator
IQAC

(Dr. C. B. Masram)
Principal and chairman
IQAC

Minutes Of The joint meeting Of The IQAC and staff council held On 30.04.2013

A joint meeting of the IQAC members and staff council members was on held 30th April, 2013 at 12.00 noon in room no. 23. The following IQAC members were present in the meeting .

1 Dr. C. B. Masram	Chairperson
2 Dr. P.P. Dehliwal	Coordinator
3 Dr. M.T. Lambat	Member from teacher
4 Dr. A.K. Shukla	Member from teacher
5 Dr. M.F. Jadhao	Member from teacher
6 Dr. K. N. Sathawane	Member from teacher
7 Shri V. W Mandpe	Member from teacher
8Dr. R. K. Dipte	Member from teacher
9 Dr(Ms) L.S.Agale	Member from teacher
10 Shri V.V. Warhate	Member from teacher
11 Ku. A.S. Bawankar	Member from teacher
12 Dr. S.P.Pawar	Member secretary

A joint meeting of IQAC and staff council was presided over by the Principal Dr. C. B. Masram, chairman of the IQAC and the following Items on agenda were discussed.

Item No.1 : To read and confirm the minutes of the last meeting

Res. 1: Dr.P.P. Dehliwal coordinator read out the previous meeting's minutes . All members agreed, confirmed the minutes, passed resolution unanimously and recorded.

Item No.2 : Preparation of Academic calendar ,time tables and different committees for the session 2013-14.

Res. 2: A discussion on preparation of academic calendar , time tables and different committees for the session 2013-14 was held. Unanimously, Academic calendar, time table-table and other committees were formed for the smooth functioning of the college activities. Further, it was also decided that Academic calendar, college prospectus and time- table should be ready before the opening of the college and other committees would do their work as per the academic calendar. All conveners agreed on such type of working. The matter was unanimously resolved ,confirmed and passed.

Item No.3 : Submission of MRP proposal to different funding agencies.

Res. 3: IQAC coordinator raised questions on the submission of MRP proposal to funding agencies. Dr. Jadhao, incharge of Research cell guided the members on how to prepare the proposal and submit it. He assured the members that he would guide them in the case of any problems being faced by them while preparing and submitting the proposals. Dr. Masram requested members to prepare and submit the research proposal, which are relevant to society. Members assured the house regarding submission of MRP. The matter was unanimously resolved , confirmed and passed.

Item No.4 : Submission of chemistry conference report, sanctioned MRP report and research paper publication.

Res. No.4 Discussion was held on submission of reports. IQAC coordinator asked members to collect the reports on organization of chemistry conference, report on sanctioned MRPs and research publication, since these would help in the preparation of AQAR and would also introduce practice of systematic preservation of documentation. Dr. Masram also opined that such type of culture is to be imbibed in the college so that, in near future, it would facilitate easy working. The matter was resolved unanimously , confirmed and passed.

Item No.5 Organization of UGC sponsored Seminar in commerce department in the next session.

Res. No.5: On request of Dr. Dehliwal, coordinator, Dr. Lambat informed the house that UGC has sanctioned a seminar in commerce department. A fruitful discussion was made on this issue and unanimously it was decide to organize a seminar in the next session . The dates would be finalized after consultation with commerce faculty members. All members agreed on the matter, resolved unanimously , confirmed and passed.

Item No.6: Preparation for AQAR submission .

Res. No.6: Dr. P.P. Dehliwal informed the house that for the preparation of AQAR , he required data from the staff members . Yet, he had not received data, therefore, he was unable to prepare AQAR. Dr. Dehliwal requested all criteria in charges to compile data at the earliest. Dr. Masram assured the members that he would take some steps for early submission of data. All members were satisfied with Dr. Masram's assurance. The matter was resolved, confirmed unanimously and passed.

Item No.7: Chalking out the future plan for the session 2013-14

Res. No.7: Present members discussed the topic at great length and at last, came to a consensus with following plan to be implemented for the next session-2013-14.

Academic plan for the session- 2013-14

- To start short term courses in various faculties for students.
- To establish linkage with Adani Power Maharashtra Ltd. for placement of Chemistry graduates and Commerce graduate.
- To provide various schemes to teachers & students under XII plan- General Assistance to colleges.
- Proposal for ICT project for all faculties.
- Various schemes to be implemented for disabled students.
- Internet connectivity to all the teachers through Wi-Fi.
- Improvement in admission process.
- Formation of various committees as below and making guidelines for smooth functioning and proper execution of activities of respective committees:
- To motivate teachers to apply for research project grants.
- Increase in research activities among staff members and students alike.

- To promote teachers to publish their research findings in National and International referred journals.
- Exploring areas for the institutional industry linkage.
- To establish with experts from various fields through guest lectures, seminars, workshops and conferences.
- Strengthening the services offered by the career counseling centre for competitive examinations.
- Improvement in sports facilities.
- To provide good health services through health check up centre (Sports Deptt.)
- Use of more comprehensive software for effective governance.
- To set responsibility to nurture the Nature among the student and staff of the college .
- Proper maintenance of physical infrastructure.
- To strengthen the college alumni association.
- To renovate the Library Building.
- Update the library.
- To subscribe e-journal and e-books in the library.
- To subscribe National/International journals.
- Regular Newsletters/Wall magazines by all departments and publication of journals in Humanities.
- Remedial coaching for SC/ST/OBC student Minority Community students.
- To constitute research advisory committee for rendering guidance and assistance to the teaching staff and students.
- To enhance the research facilities and activities, respectively.
- To organize capacity development programmes / conference / seminar / symposium / workshop / lecture series for the teachers.
- Beautification of college premises.
- To maintain eco friendly atmosphere by planting plantlets.

All members agreed on the above plan for the session. The matter was resolved unanimously ,confirmed and passed.

Item No.8: Any other matter with the permission of chair

Res. No.8: Dr. M.F. Jadhao moved a motion of congratulating on publication of the book. All members extended their congratulation to Dr. R. J. Bhagat. No matter remained for discussion, since, there was no query from the members.

At the end of the meeting, in presidential address, Dr. Masram requested members to work hard for students' welfare. At last, Dr. Dehliwal proposed the vote of thanks to the chair and members on the behalf of the college and staff members, and concluded the meeting.

(Dr. P.P.Dehliwal)
Coordinator
IQAC

(Dr. C. B. Masram)
Principal and chairman
IQAC