Action Taken Report (ATR)-2018-19

Plan of Action	Achievements
To prepare and implement Academic calendar for the session 2018-19.	Achieved, Prepared Academic Calendar for the session 2018-19.
> To complete the incomplete planned work in the previous year	Achieved, Much of pending work completed.
 Formation of various committees for smooth functioning of the college work. 	Achieved, By forming different committees to execute the work smoothly.
To execute the work allotted to different committees in the college	Achieved, Most of the work mentioned in Academic Calendar of the college executed through different committees.
To further strengthen the ICT enabled teaching and learning process in the college.	Achieved partially, Some departments in the Science Faculty are in practice of ICT enabled teaching and Commerce and Arts staff rooms have been provided computers with NET facilities to start ICT enabled teaching learning process. The ICT enabled halls are available for teaching and learning process in Commerce faculty in the current session.
To establish linkages with industries, institutes, NGOs.	Not achieved, however, have established collaboration with higher learning institutes for research purposes.
To encourage the faculty members for the MRP.	Not achieved, since UGC does not sanctioned minor research projects to colleges.
To encourage the faculty members for the outreached extension programs	Achieved partially, through NSS and geography and sociology department, respectively.
To enhance the research and publication activities in the college	Achieved, Total 27 research papers have been published /presented in different journals/conferences, symposia, etc. by the staff members. The college teachers have published 08 books on their names with ISBN.
Further strengthen the Career and Guidance Cell of the college.	Achieved, classes on career guidance have been organized throughout the year using Audio-visual aids, Mock examination, Exhibition.
To strengthen the activities of the placement cell.	The college offers conventional education in which majority of the companies are not interested, however, through Career and Guidance Cell of the college, some students have been placed and NCC unit also played supporting role to place NCC cadets in Indian Army force.

>	Organize programmes on	Achieved,
		1. On 12 th Feb, 2019 organized programme on
	women development and	Medicine Free Life jointly by Women Development
	gender sensitization	cell and Home Eco. Department of the college for college girl students. On this occasion Dr. Ujawane District Health Officer, Bhandara demonstrated how has given an elaborated lecture. Many students and teachers were participated. 2. On 8 th March 2019, World Women's Day was celebrated by the department of Home Economics and Women Development Cell, jointly on this occasion, Prof Jayshree Selokar, Pragati college, Bhandara guided the participant. She explained the importance of Women in day to day life during her speech.
>	Increase the students	Achieved,
	participation in games and sports tournaments.	Many students have participated in different intercollegiate tournaments.
<i>></i>	Updating of college library.	Achieved, Purchased 756 text books, 01 reference book, 151 journals, 03 CDs, 75 general books, 276 magazines and 12 <i>Diwali</i> Ank (issues). Instituted Best Library User Award By the Library, Launched Inter Library Loan facility to teachers of other institutes, organized competitive test examination for students.
>	To hold regular meeting with	Achieved,
	stakeholders	Frequently, held meeting with different stakeholders.
~	To promote and maintain the	Achieved,
	eco-friendly atmosphere in the	Efforts have been made to maintain the eco-friendly atmosphere in the college viz., plantation, greenery in
	college .	corridors, plastic free college premises, installation of solar powered street lights, installing LED lighting.
>	To increase the extension	Achieved,
	activities.	 On 23th Feb, 2019 student members of College Population Club carried out the Social And Economic Survey of the village Khapa of Tumsar tahsil and submitted report to the department. Organised various cleanliness activites under Swachhata Hi Sewa Campagin from 15 September to 2nd October 2018.

➤ To start self financed career oriented certificate courses.	 Organised blood donation camp on 9th Octber 2018. In which 46 volunteers donated blood. Personality development program was organised in association with Women Cell of police station, Tumsar for Women on 11th October 2018. The Unit celebrated the Armed Force Flag Day on 04th December,2018. On 12th Jan, 2019 cadets organized Cycle Expedition to Chandpur with the aim the of creating a sense of adventure and also spreading message among public about social causes like importance of literacy, awareness regarding AIDS, benefits of cleanliness, tree plantation, water conservation, etc. In the session 2018-19, many extension activities like tree plantation, Continuous Voting Enrollment, Swachh Bharat Abhiyan, Annual camp-2019 at village Bori, were organized by the NSS unit of the college. Not Achieved, Efforts are being made to start self financed career oriented certificate courses.
> To organize conferences/	Achieved,
workshops/symposia, etc	The college has organized programmes in association with other institutes 1. On 12 th Feb, 2019 organized one day workshop on Medicine Free Life jointly by Women Development cell and Home Eco. Department of the college for college girl students. On this occasion Dr. Ujawane, District Health Officer, Bhandara demonstrated and delivered elaborated lecture. Many students and teachers were participated. 2. on 25 th July ,2018 a seminar was organized in association with Legal Service cell ,Tumsar. On this occasion Hon'ble Smt. Hiwarle Judge, civil Court Tumsar, Police Inspector Tumsar, Adv. Saxena, Adv. Rawalani and other advocates were present. In the function, information were passed over to the students on crimes against Juvenile sexual harassment, ordinance 2012, Juvenile Justice Care and protection acts, Government policies for saving girls child and consumer protection acts 2012, etc. 3. One Day Workshop: On 15/01/19 a one day workshop was organized by Career Guidance/Placement cell on Recruitment of

	Different Post through MPSC & UPSC. Dr Rakesh Bhati and Dr Vaibhav Kale, Sinhagad Institute, guided the students on this occasion. Dr Werulkar also guided the students. Prof A M Khandwe conducted the program and Dr Belokar Proposed the vote of thanks. 4. College organized International conference on Role of Social Science, Science, Management and Technology in achieving Sustainable Development in association with Matru Seva Sangha Institute of Social Work, Nagpur, Shri Shivaji Science College, Nagpur Hotel at Long Beach Garden ,Pattaya Thialand on 25th and 26th May, 2018.
> To re start short term courses.	Not Achieved ,

Most of the scheduled academic, extracurricular and co-curricular activities of Academic Calendar of the college are executed through different committees /Association /In charge/ activities, etc.

Committees /Association /In Charges/ Activities ,Etc	Achievements
·	
> Faculty-in-charge	Achieved, In the beginning of the session three, namely, Arts, Commerce
	and Science faculties in-charge were appointed by the
	Principal to run the college smoothly.
Time table Committees	Achieved,
	Arts, Commerce and Science faculties time table in-charge
D	prepared faculty time tables in the beginning of the session.
Discipline Committee	Achieved,
	Committee members supervised and maintained the discipline in the college.
> N.C.C. Activities	Achieved,
N.C.C. Activities	Following activities were carried out, throughout the session.
	These are-
	1. The college N.C C unit participated in the
	International Yoga Day on 21st June, 2018.
	2. Organised tree plantation programme on 5 st July2018.
	3. Admission of new incumbents on 1 st Aug,2018.
	4. Administered oath on 15 th August, 2018 on
	Independence Day.
	5. Organised various cleanliness activites under
	Swachhata Hi Sewa Campagin from 15 September to
	2 nd October 2018.
	6. Organised blood donation camp on 9 th Octber 2018. 46
	volunteers donated blood.
	7. Personality development program was organised by the college Women Cell in association with Women Cell

> Plantation and Botanical Garden Committee	Achieved, Maintained eco-friendly atmosphere on the college premises by planting and increasing the number of pots with indoor
> N.S.S. Activities > Cultural Committee	13. NCC 'B' certificate examination was held on10-11 February, 2019 , 17 cadets appeared in the examination . 14. Similarly, NCC 'C' Cert. Examination held on 16-17- February, 2019, 06 cadets appeared. 15. Three current year and one previous year cadets of the college unit were selected in the Indian Army Force. Achieved, In the session 2018-19, many extension activities like tree plantation, Continuous Voting Enrollment, Swachh Bharat Abhiyan, Annual camp-2019 at village Bori, were organized by the NSS unit of the college. Achieved, A well defined goal of the college is —Overall development of the students. The college also looks into development of the students in the extracurricular activities, in addition to the academic progress of the students. The College has cultural committee comprising both male and female members from staff. College Cultural committee worked more and more for students participation in cultural activities and offer practice in Solo, Group Dances, Solo /group Singing, Mono act play, Drama, Mimicry, Rangoli, Flower Decoration, Salad Decoration, Mehandi competition, Hair style competition, Fancy dress competition, Quiz, Debate, Essay competition throughout the year .
	of police station, Tumsar for Women on 11 th October 2018. 8. The Unit celebrated the Armed Force Flag Day on 04 th December,2018. 9. On 12 th Jan, 2019 cadets organized Cycle Expedition to Chandpur with the aim the of creating a sense of adventure and also spreading message in public about social causes like importance of literacy, awareness regarding AIDS, benefits of cleanliness, tree plantation, water conservation, etc. 10. On 26 th Jan, 2019, Republic Day, cadets gave Guards of Honour to the Principal. 11. The College NCC unit's Cadet Priyanka Ravikant Sapate represented Republic Day Parade ,at New Delhi on 26 th January ,2019. 12. A NCC cadets participated in Basic Leadership camps organised by NCC of India at Amravati.

	plants in corridors and create polythene free premises. The college herbal garden was also maintained and enriched by adding new plants of medicinal value to the garden.
College Examination Committee	Achieved, The sub committees of College Examination Committee for Arts, Commerce and Science faculties look after the work of college annual examination. These respective committees conducted college examination at the end of the session.
Sanitation Committee	Achieved, The committee worked for the maintenance of the proper sanitations and hygienic condition in the college. The committee takes care for the maintenance of cleanliness in the toilets (men and women), girls common room, by providing germ free potable water through water purifier units.
> Excursion Committee	Achieved, The aim of educational tour/ study tour is to expose our students to gain technical know-how and update them with recent developments in the fields. The College Excursion Committee organized following educational tours/ study tours: 1. Department of Botany and Chemistry under the banner of Science Association organized a study tour of B.Sc. students. Students visited Chandpur Green Valley, Ambagarh fort and Kachargarh where students studied the biodiversity of flora and fauna. 2. Science Association of the college organized one day short study tour of B.Sc. students where students were shown the preparation of drugs and sugar making at Wainganga sugar factory, Dewhada on 8th March, 2019 and also visited Ambagarh fort on 06th March, 2019 to study the biodiversity of flora and fauna. 3. Geography department and Environmental department of college organised one day study tour of B.A. faculty to the village Khapa and Bawanthadi dam on 23rd February 2019. At these places students studied the living of the peoples in villages and interviewed the villagers about their socio economic status and working of dam. 4. Department of zoology organized one day study tour of B.Sc. Final year students on 22nd September, 2018 to Basic seed multiplication and training centre, Central Silk Board, Bhandara; Tasar Silk Weaving Centre Mohadi and Rawanwadi Lake with the aim to study the reeling of tasar silk.
> Sports committee	Achieved, Under the dynamic leadership of Head of the department and Director and the College Games committee, sports Department progresses far beyond expectations. Sports department puts the students in practice throughout the year for

	seven games namely, Athletic, Kabaddi, Taekwondo, Wrestling, Cricket, Volleyball and boxing. Many students (both male and female) participated in the inter-collegiate tournaments organized by various colleges affiliated to the university.
> Arts Association	Achieved,
	 On 31st August, 2018 Arts association was inaugurated at the hands of Madan Pradhan, Asst. Prof. in Economics, Arts college Sihora. On this occasion he delivered a lecture on importance of Arts. The College Hindi department celebrated Hindi Pakhawada 2018-19. On this occasion, the department organised an intercollegiate Essay competition on 17th September,2018.
	3 On 18 th Sept, 2018, a guest lecture of Dr. Sarita Joshi was organised on the occasion of Rastrabhasha Hindi
	Diwas 4 An informative lecture was delivered by Dr. Sachine Welurlkar on The Social Contribution of Dr B.R. Ambedkar on the occasion of Mahaparnirwan Day of Dr. B.R. Ambadkar on 6 th December 2018.
	5 The department of Geography celebrated Geography Day on 14 th January, 2019 in which Dr. Aruna Bawankar delivered an informative lecture on
	geography. 6 The department of Marathi celebrated World Marathi Day on 27 th Feb, 2019 on this occasion Shri Ubale guided the students on importance of Marathi language.
	7 The department of Economics organised a seminar on 14 th September 2018 and a guest lecture on Prices of Gold and Silver by Dr. Kavita Lende on 20 th December 2018.
	8 The department of English conducted English Language Proficiency Test on 11 th January 2019.
> Commerce Association	Achieved,
	1. Commerce Association was inaugurated on 23rd January, 2019 at the hands of DR. M.T. Lambat Head, department of Commerce. The Principal presided over the function. On this occasion the guests delivered a lecture.
	2. The Commerce Association has organised a poster competition on on 22 nd , January, 2019. On this occasion, 123 students participated in the said activity.
	3. On 29 th January,2019, a GROUP DISCUSSION was also organised, more than 40 students participated in

4. On 31st January 2019, PowerPoint Presentation Competition was organised for the students. About 60 students participated in the competition. 5. On 3st April,2019 association organized, SWAYAM awareness programme of HRD ministry Govt. of India, about 150 students participated. ** Science Association** **Achieved, Science Association was inaugurated at the hands of Dr. C.B. Masram, Principal of our college on 26st September,2018. He unveiled the wall magazine "Science Forum 18-19st. Under the banner of the association following activities were carried out during the academic year. 1. On 26st September, 2018 exhibition on Wild Medicinal Plants was organized. The students of the college participated and exhibited the different medicinal value plants of the nearby villages. 2. Under the banner of Science Association a study tour of B.Sc. students was organized. Students visited Chandpur Green Valley, Ambagarh fort and Kachargarh, where students studied the biodiversity of flora and fauna. 3. Science Association of the college organized one day short study tour of B.Sc. students where student studied the biodiversity of flora and fauna. 3. Science Association of the college organized one day short study tour of B.Sc. students where student were shown the preparation of drugs and sugar making at Wainganga sugar factory, Dewhada on 8st March, 2019 and also visited Ambagarh fort on 06st March, 2019 and also visited Ambagarh fort on 8st March, 2019 and also visited Ambagarh fort on 9st March, 2019 and also visited Ambagarh fort on 9st March, 2019 on this occasion prizes were distributed to the students for their good performance at the hands of the Principal of the college. **Publicity Committee** **Achieved,** College has a three member publicity committee comprising faculty members from Hindi, Marathi and English departments, respectively. Activities and programmes organised by various committees in college at different occasions are given wide publicity in daily newspapers, media and by authorities/ depart		the programme.
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proportion of the blooding in the department.	➤ Refreshment Committee	College Refreshment Committee served snacks/refreshment to the delegates, teachers and students in the college. College,

	The committee served fresh, healthy and nutritious food during seminars, meetings, people gatherings and Annual Day celebration.
> Population Education Club	Achieved, In this session about 39 students from under graduate and post graduate levels enrolled their name to College Population Education Club . Following activities were carried out throughout the year . These are as under: 1. World Population Day was celebrated on 17 th July,2018 by organizing guest lecture on 'Population Growth and problems by Shri Arun Chavhan . 2. On 23 Feb, 2019 student members of College Population Club carried out social and economic survey of the village Khapa of Tumsar tahsil and submitted report to the department.
> Admission Committee	Achieved, At end of the session, the college constituted admission committees separately for Arts, Commerce and Science faculties for U.G. and P.G. students. In Arts faculty, during admission, committee members guided and explained to the students the available courses, subjects, fees structure, Govt. facilities, scholarships, available support services in the college, etc. and importance of courses. Upon satisfaction students were given admission. Admissions were given on first come first serve basis. In Science and commerce & P.G. (Arts & Commerce) faculties, admissions were given on merit basis. Separate merit lists (1 st , 2 nd , 3 rd and waiting lists) were published well in advance and students were admitted, strictly following the list. While admitting students to the college, committee members always stick to the university, state and central Govt. rules and regulations issued time to time and tell the different facilities and support services which are available to the students.

Academic Calendar Achieved. At the end of the current academic year(17-18), Academic Committee Calendar Committee prepared tentative academic calendar to be implemented in the next academic session(2018-19) .Tentative calendar was implemented with minor changes at the beginning of the next session as Academic Calendar for the session 2018-19. Career Guidance Achieved, and Career Guidance and Placement Cell offers **Placement Cell** services related to the placement opportunities and guidance for the competitive examinations. Following activities were organized by the cell . These are as under:-1. In the beginning of the session the concerned members visited classes and explained the functioning of the cell. 2. Interested students' names got enrolled . In the very first meeting, students were acquainted with the resources / reading/study materials available in the library and were advised to make more and more use of it. Students were assured of help at any stage by the cell. Three hundred and three (303) students were registered their names with the cell. 3. Competitive Examination Student's Forum 10/01/2019, a meeting was called and the forum was formed with a purpose to encourage the student's active participation. Pramod Tijare B.A.I (President), Ms Neha Patil B.A. II (Vice President) were elected unanimously and three members were elected from each faculty. 4. One Day Workshop: On 15/01/19 a one day

- 4. One Day Workshop: On 15/01/19 a one day workshop was organized by Career Guidance/Placement cell on Recruitment of Different Post By MPSC & UPSC. Dr Rakesh Bhati and Dr Vaibhav Kale, Sinhagad Institute, guided the students on this occasion. Dr Werulkar also guided the students. Prof A M Khandwe conducted the program and Dr Belokar Proposed the vote of thanks.
- 5. Competitive Examination Test Series: A Test Series on Competitive Examination was organized from 19th January 2019 to 14th February 2019. The students could get rid of fear of competitive examination. 1Rakesh Kapse,2)Pramod Tijare, 3) Revati Ajbale are the toppers of test series who were rewarded in annual cultural & sports meet.
- 6. Documentary on Indian Constitution: on 05/02/2019, a documentary was shown to the students. The creation of constitution and working of constitution

committee was shown in it.

- 7. Interview and Guidance Program: on 09/03/2019 a video of Ansar Sheikh , the youngest IAS Officer recruited by UPSC ,was shown to the students . Mr Ansar Sheikh through this video, guided the students on how to face the interview of civil services examination.
- 8. Career Guidance Workshop: on 14/03/19 a workshop on career guidance was organized for Arts faculty students. Dr Pradip Meshram guided the students. The students were given information about different courses after degree programmes and students cleared their doubts in question answer session.
- 9. Organization of competitive examination & prize distribution: On 15th March 2019, a competitive examination was organized. 156 students appeared in the exam. A prize distribution program was organized on 27th March 2019. Dr C. B. Masram, Principal, presided over the function. Mr Manoj Sidam, Police Inspector, Tumsar, was present as a chief guest. Dr. Werulkarr, Convener, Career Guidance /Plaement Cell and Shri S B Kanholkar were also present. Dr. Werulkarr stated in the introductory speech that a special study centre will be established as per changing environment of competition.

> Grievance Redressal Cell

The college has a three tier grievance redressal mechanism that looks into the grievances of the students, non-teaching and teaching staff. The college has constituted independent Students Grievance Redressal Cell, and Staff Grievance Redressal Cell. During past three years, the college has not received any noteworthy grievance from staff members, nor from the students.

> Research and Extension Committee

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Achieved,

The college Research and Extension Committee works under the banner of Research and Extension Cell. The aim of the research and extension cell is to promote research culture and activities amongst the staff members. Many effective measures were taken by the committee to inculcate and boost research atmosphere in the college, like helping in proposal preparation, guiding in manuscript preparation, helping in PPT presentation, etc., providing new updates and the list of the high impact factor journals in concerned subjects., etc.

Followings are some activities of the cell:

- 1. Twenty seven(27) research papers/ articles have been published/presented by staff members in national and international journal/ conference proceedings.
- 2. Ten (11) faculty members are research guides.
- 3. Teaching staff members of the college have published eight (08) text books bearing ISBN.
- 4. A few members worked as Ph.D. thesis referee.
- 5. College organized International conference on Role of Social Science, Science, Management and Technology in achieving Sustainable Development in association with Matru Seva Sangha Institute of Social Work, Nagpur, Shri Shivaji Science College, Nagpur st Hotel Long Beach Garden ,Pattaya Thialand on 25th and 26th May, 2018.
- 6. The college department of Sociology has been publishing a biannual National Journal Peer Reviewed Journal 'Social Issues and Problems'

> Prospectus Committee

Achieved,

Every year college prospectus committee is formed at the end of the previous session ,which work during vacations and submit report for printing well in advance before the commencement of the next session. In updated prospectus, information right from establishment of the college up to the present time is incorporated. The college prospectuses available to the students with admission and university enrolment forms. From the day of the reopening of the college all the available programmes courses, subjects intake capacity list of the faculty with their qualification /specializations, available infra structure, govt. rule and regulations for admission ,etc are clearly mentioned prospectus. Prospectus also contains students support services, amenities, extension activities, available govt. Scholarships, prizes, railway, and MSRTC concessions, NCC,NSS, sport facilities, etc.

> Library Committee

Achieved.

The College Library Committee, Comprises 6-7 teaching members from different faculties along with the staff of library as members, and Librarian as ex-officio was formed. The Principal chaired the committee. The suggestions given by the IQAC, the faculty members and students were discussed in the meeting. Issues related to purchase of reading material, planning, students grievances, improvement in facilities, etc, were discussed and implemented within available funds. Following are the activities run by the library. These are —

- 1. In the beginning, all the college students get acquainted with library and available facilities being offered by the librarian.
- 2. On, 13th August, 2018 birth anniversary of S. R. Ranganathan was celebrated as Library Day.
- 3. A.P.J.Abdul Kalam Jayanti was observed on 15th Oct,2018 as 'Reading Inspiration Day' with the aim of creating awareness about reading habit amongst the students.
- 4. With the aim to inculcate the reading and library using habits amongst the students the "Best Library User Award" was instituted by the library. This year Mr. Dayaram Nagmote B.Sc. III won the award.
- 5. On 15th and 16th of October 2018 a "**Book** exhibition" was organized, which was open for all.

	6. Books are made available to the other institutions, and teachers of the other institutes under the "Inter Library Loan" scheme.
> Entrepreneurship and skill Developmental Activities	Achieved, Following students development programmes were undertaken-
	 Under SWAYAM, 267 participants were registered. Shri V.V. Warhate explains each and every details of the SWAYAM. He demonstrated the web activity through PPT. Through NSS and NCC 202 students have learned survival skill in the society.
> Women Task Force Cell / Women Development Cell	Achieved, Women Task Force Cell was formed in the college. Two- three senior female staffs are the members one of them acts as the convener. Aim of the task force is to work for the girl empowerment and ensure safety and security to female students in the college. Some of the activities organized by women Development Cell to empower the Women are- 1. On 12 th Feb, 2019 organized one day workshop on Medicine Free Life jointly by Women Development cell and Home Eco. Department of the college for college girl students. On this occasion Dr. Ujawane District Health Officer, Bhandara demonstrated how to maintain medicine free life by delivering an elaborated lecture. Many students and teachers participated. 2. On 8 th March 2019, World Women' Day was celebrated by the department of Home Economics and Women Development Cell, jointly, on this occasion, Prof Jayshree Selokar, Pragati college, Bhandara guided the participant. She explained the importance of Women's in day to day life during her speech.
> Equal Opportunity cell for backward and minorities > Alumni Association.	Achieved, The cell is formed and works for the benefit of backward and minority students. College never discriminates among the students on caste, religious or on any other basis. We always try to provide equal opportunities to backward and minorities students in every activities/events organized by the college for overall development of such students at par with the other students. All the benefiting schemes, scholarships and other facilities for backward and minorities students are awarded as per norms of the government. Achieved,

The college Alumni Association was founded in 2003-2004, since, the time of its inception, the association has been working for the growth and development of the institution. In this session many programmes were organized by the Alumni Association. These are:

- 1. A meeting of executive members was held in the college. Many issues were discussed.
- 2. on 25th July ,2018 a seminar was organized in association with Legal Service cell ,Tumsar, on this occasion Hon'ble Smt. Hiwarle Judge civil Court Tumsar , Police Inspecter Tumsar ,Adv. Saxena, Adv. Rawalani and other advocates were present . In the function information was passed over to the students on crimes against Juvenile sexual harassment, ordinance 2012,Juvenile Justice Care and protection acts, Government facilities for saving girl child and consumer protection acts 2012, etc.
- 3. On 16th February, SET/ NET passed students were felicitated.

> Parent Association

Achieved.

College Parent Association held a meeting on regular basis in the academic session. In the meeting suggestions, grievance, lacuna in academic- administrative works, support services, any shortcoming of the college were discussed and are acted upon accordingly. To show the developments of the students, parents are also respectfully invited in most of the cultural functions, where students are the participants.